



Millwright Associate

Location: Brownsdale, MN

Classification: Full-Time, Non-Exempt

Hours/Week: 40 hours per week with more hours required seasonally and as needed

Reports to: Millwright Lead and Area Manager

Description

Reporting to the Millwright Lead and Area Manager, the Millwright Associate is a full-time, Non-Exempt position. The Millwright Associate will troubleshoot, repair and perform preventive maintenance on equipment and associated systems. This position will maintain, repair, install and replace mechanical systems and associated equipment, monitor and perform field inspections on equipment. This position will assist in maintaining a safe, clean elevator and maintain elevator equipment.

Leadership:

- Promote an environment and culture that focuses on fulfilling the mission and core values of Northern Country Cooperative.
- Model behaviors that support NCC's mission and core values to be a trusted advisor to our customers and members.
- Enforce and abide by all NCC policies and procedures.
- Team player, balancing team and individual responsibilities.
- Treat all people with dignity and respect.
- Maintain a positive attitude that promotes team work within the cooperative and a favorable image of the cooperative.

Millwright Associate

The essential functions include, but are not limited to the following:

- Install, maintain, and repair machinery and equipment in agricultural settings
- Perform routine inspections to identify potential issues and ensure equipment is functioning properly
- Troubleshoot and diagnose mechanical problems, making necessary repairs or adjustments
- Fabricate and install parts as needed to repair or improve equipment
- Collaborate with other team members to complete projects and meet deadline
- Follow safety protocols and guidelines to ensure a safe working environment
- Maintain a very high level of customer service with a positive, friendly attitude.
- Maintain a team environment with all other departments.
- Work in an honest and ethical manner; maintain confidentiality on all business-related matters.
- Other duties as assigned.
- Comply with government regulations and company safety policies and procedures.
- Performs other related duties as assigned.

Safety:

Performs work in a safe manner at all times. Seeks guidance from manager when needed.

Considers the safety of other team members and others. Reports unsafe conditions.

- Uses personal protective equipment;
- Observe all OSHA, state, and federal safety regulations;
- Maintain clean and orderly facilities;
- Maintain equipment and facilities regularly and timely;
- Maintain housekeeping and sanitation standards.



Requirements/Qualifications:

- Previous experience as a Millwright or similar role in an agricultural setting.
- Strong mechanical aptitude and problem-solving skills.
- Knowledge of low voltage and high voltage electrical systems.
- Ability to read and interpret technical manuals, blueprints, and schematics.
- Excellent customer service skills when interacting with clients or colleagues.
- Field service experience is a plus.
- Ability to analyze complex systems and identify areas for improvement.
- High School Diploma or equivalent.
- Must have an acceptable driving record and be insurable to drive.
- Understand the importance of providing first class customer service.
- Understand the seasonality of agricultural and the commitment it involves.
- Proficient with inventory control systems.
- Excellent organizational skills and attention to detail.
- Excellent interpersonal and customer service skills.
- Ability to prioritize in a fast-paced environment.
- Ability to work independently and a member of a team.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this position:

- The team member is regularly required to talk or hear.
- The employee frequently is required to use hands or fingers, handle or feel objects, tools, or controls.
- The employee is occasionally required to stand; walk; sit; and reach with hands and arms.
- The employee must occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this position include close vision, distance vision, and the ability to adjust focus.
- The noise level in the work environment can be moderate to high.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.