



## Mechanic

***To apply visit: [ncountrycoop.com/careers](https://ncountrycoop.com/careers)***

Location: Rose Creek, MN

Classification: Full-time; Non-Exempt

Hours/Week: 40 hours per week with more hours required seasonally and as needed Reports

to: Mechanic Manager and Area Leader

### Description

The Mechanic is responsible for safely and accurately performing diagnostic tests on vehicles to find faults, analyzing diagnostic test results, and repairing or replacing parts, issues or problems with engine, steering, transmission, braking or lighting system components. The mechanic will assist in determining if and when to outsource work to third party vendors. This employee is required to assist with cleaning and servicing vehicles, equipment and machinery used throughout the company to ensure top operating efficiency.

### Responsibilities:

- Running diagnostic tests on vehicles.
- Analyzing diagnostic test results.
- Replacing vehicle engines, steering mechanisms, transmissions, and braking systems.
- Checking vehicle lighting systems.
- Test driving vehicles to gauge performance.
- Performing preventative maintenance on service trucks.
- Maintaining detailed records of serviced vehicles.
- Adhering to an inspection procedure checklist.
- Maintaining a parts inventory.
- Ensuring the cleanliness of the shop.

### Requirements:

- Physically fit and able to lift up to 150 pounds with assistance.
- Proficiency with maintenance and repair tools.
- Attention to detail.
- Good interpersonal skills.
- Excellent verbal communication skills.
- Good organization skills.
- Communicate any changes, questions, or errors to direct manager immediately
- Utilize exceptional customer service skills at all times, when servicing and greeting internal customers, and when working with co-workers and other departments within the company
- Assist with other locations and departments, as needed
- Must be a team player
- Work overtime as required
- Work in a safe & efficient manner according to NCC safety policies
- Performs other related duties as assigned.



### **Qualifications**

- Degree or diploma in mechanical or automotive engineering.
- Valid driver's license, CDL preferred.
- Aptitude for mathematics and science.
- Advanced knowledge of diesel engine components.
- Good IT and diagnostic skills.

### **Leadership:**

- Promote an environment and culture that focuses on fulfilling the mission and core values of Northern Country Cooperative
- Model behaviors that support NCC's mission and core values to be a trusted advisor to our customers and members
- Enforce and abide by all NCC policies and procedures
- Team player, balancing team, and individual responsibilities
- Treat all people with dignity and respect
- Maintain a positive attitude that promotes teamwork within the cooperative and a favorable image of the cooperative.

### **Safety:**

Performs work in a safe manner at all times. Seeks guidance from manager when needed. Considers the safety of other team members and others. Reports unsafe conditions.

- Uses personal protective equipment
- Observe all EPA, OSHA, state, and federal safety regulations
- Maintain clean and orderly facilities
- Maintain equipment and facilities regularly and timely
- Maintain housekeeping and sanitation standards.

### **Physical Requirements**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this position:

- The team member is regularly required to talk or hear
- The team member frequently is required to use hands or fingers, handle or feel objects, tools, or control
- The team member is occasionally required to stand; walk; sit; and reach with hands and arms
- The team member must occasionally lift and/or move up to 150 pounds with assistance
- Specific vision abilities required by this position include close vision, distance vision, and the ability to adjust focus
- Working conditions include contaminated air, extreme temperatures, and hazardous materials
- The noise level in the work environment is usually low to moderate.

*This job description in no way states or implies that these are the only duties to be performed by the intern(s) incumbent in this position. Interns will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.*