



Seasonal Tender Driver

Location:

Classification: Seasonal, Non-Exempt

Hours/Week: 20 hours per week with more hours required seasonally and as needed

Reports to: Location Manager

Description

Reporting to Area Manager or Location Manager, the Yard & Outside Operations Associate is a full-time, Non-Exempt position. The Yard & Outside Operations Associate will perform duties associated with grain and agronomy within the facility in accordance with safety policies and procedures. This team member will be responsible for receiving grain, maintaining grain conditions, and measuring grain inventory. The team member will also be responsible for loading and unloading bulk and packaged fertilizer and chemical products and measuring agronomy inventory. This position will maintain a safe, clean elevator and maintain elevator equipment.

Leadership:

- Promote an environment and culture that focuses on fulfilling the mission and core values of Northern Country Cooperative.
- Model behaviors that support NCC's mission and core values to be a trusted advisor to our customers and members.
- Enforce and abide by all NCC policies and procedures.
- Team player, balancing team and individual responsibilities.
- Treat all people with dignity and respect.
- Maintain a positive attitude that promotes team work within the cooperative and a favorable image of the cooperative.

Seasonal Worker/Tender Driver

The essential functions include, but are not limited to the following:

- Report to location as designated or call designated contact with questions on need (weather, busyness)
 - For Wayne, his contact is Tim Kruse 641-732-9610 at the Stacyville Dry Plant.
- Upon arrival and clocking in, get direction from location lead on what is needed.
 - Initially for Wayne it will be driving a dry fertilizer tender truck.
 - There could also be driving a liquid tender truck out of Toeterville, IA or Rose Creek, MN
- Perform the daily Inspection of the vehicle if not already completed
- Pick up I-pad for dispatch directions and be sure you have the current route.
 - Questions can be directed to Nathan Augustine at 507-438-2414 or Tim Kruse.

For Dry Tender Driving (Summarized from the tender driver SOP that is at the Dry Plant)

- Pull truck in from the west side of the plant facing east, watch the Stop and Go lights for positioning.
- Follow the stop and go lights for moving the truck as needed during the loading process
- At the end of the loading process, check for the "Sulfur" sign from the office. This means that you need to pull under the sulfur cart.
- Once loaded pull out of the facility and head to the office for the paperwork and any questions on the tablet and where the load is going.
- Proceed safely to the field designated on the paperwork. The field number will correspond to the stop number on the tablet dispatch map.
- Once at the field, find the best field driveway and back the truck into the field. Extend the auger and wait. Wait times can be as long as 1-2 hours.



- Once empty, return to the plant to get reloaded.
- Often trucks are loaded at night for the next day, call into the office if you have questions.
- Comply with government regulations and company safety policies and procedures.
- Performs other related duties as assigned.

Safety:

Performs work in a safe manner at all times. Seeks guidance from manager when needed. Considers the safety of other team members and others. Reports unsafe conditions.

- Uses personal protective equipment.
- Observe all OSHA, state, and federal safety regulations.
- Maintain clean and orderly facilities.
- Maintain equipment and facilities regularly and timely.
- Maintain housekeeping and sanitation standards.

Requirements/Qualifications:

- High School Diploma or equivalent.
- One year grain and agronomy experience preferred.
- Must have an acceptable driving record and be insurable to drive.
- Understand the importance of providing first class customer service.
- Understand the seasonality of agricultural and the commitment it involves.
- Excellent organizational skills and attention to detail.
- Excellent interpersonal and customer service skills.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this position:

- The team member is regularly required to talk or hear.
- The employee frequently is required to use hands or fingers, handle or feel objects, tools, or controls.
- The employee is occasionally required to stand; walk; sit; and reach with hands and arms.
- The employee must occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this position include close vision, distance vision, and the ability to adjust focus.
- The noise level in the work environment is usually low to moderate.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.